



TALBOT COUNTY, MARYLAND

County Council

MINUTES

July 25, 2023

Present – President Chuck Callahan, Vice President Pete Leshner, Keasha N. Haythe, Lynn L. Mielke, County Manager Clay Stamp, and County Attorney Patrick Thomas. Council Member Dave Stepp was absent.

- I. Agenda – Mr. Callahan requested and received unanimous consent for approval of the Agenda of Tuesday, July 25, 2023.
 - II. Disbursements – Mr. Callahan requested and received unanimous consent for approval of the Disbursements of Tuesday, July 18, 2023 and Tuesday, July 25, 2023.
 - III. Minutes – Mr. Callahan requested and received unanimous consent for approval of the Minutes of Tuesday, June 27, 2023.
 - IV. Council Consideration of Traffic Advisory Committee Recommendations - Joe Gamble, Talbot County Sheriff; Mike Mertaugh, Assistant County Engineer – Sheriff Gamble stated that the Traffic Advisory Committee, comprised of Brian LeCates, Director, Department of Emergency Services; Mike Mertaugh, Assistant County Engineer, Department of Public Works, Brian Moore, Superintendent, Roads and Facilities Maintenance, and himself, recently met to address the following matters:
 - Black Dog Alley in Easton – Sheriff Gamble provided statistical information on the number of vehicle accidents (50) for the past 36 months on Black Dog Alley and at its intersections with Chapel Road, MD Rt. 331, MD Rt. 328, MD Rt. 309, Treesdale Drive and Kingston Road. He stated that contributing factors to the accidents include the narrowness of the road and absence of shoulders, unfamiliarity with the road by those using same as a cut-through to avoid traffic on U.S. Rt. 50, size of vehicles utilizing the road, particularly truck traffic, and speeding. He stated that the County recently increased the size of the stop sign at the intersection of Chapel Road and Black Dog Alley and will be installing additional safety enhancement signage including “Stop Ahead” signs and white “stop lines” at all stop signs along Black Dog Alley and its intersections with other roads. He stated that although the Committee is not recommending any action by the Council at this time, the County may want to consider limiting large trucks on Black Dog Alley before ambulances start to use the roadway to reach the proposed new regional medical center.
 - Back Creek Landing Community in St. Michaels – Sheriff Gamble stated that residents of the Back Creek Landing Community Homeowners Association contacted the Roads Department requesting a reduction of the 25 mph speed limit within their community to 15 mph. He stated that because there are no sidewalks and resident/visitors walk with children and/or animals in the street, it is the Committee’s recommendation that the speed limit be reduced from 25 mph to 20 mph.
- Mr. Leshner arrived at 5:15 p.m.
- Miles River Road in Easton – Sheriff Gamble stated that he had attended a community meeting to address concerns of residents along Miles River Road, a single lane road for approximately one (1) mile. He stated that Mr. Mertaugh will identify appropriate signage

alerting drivers to several pull-offs on the road; no action is required by Council at this time.

- 316 Radcliff Avenue cul-de-sac in St. Michaels – Sheriff Gamble stated that the property owner at 316 Radcliff Avenue in St. Michaels requested placement of “No Parking” signs on the cul-de-sac (on Bentley Avenue) which they indicated was being used to park overflow cars, boats, etc. He stated that it is not the policy of the County to post “No Parking” signs in cul-de-sacs and the Committee does not recommend placing one at this location.
- Rio Vista and Bentley Hay Communities in St. Michaels - Sheriff Gamble stated that he had recently met with approximately 50 residents of Rio Vista and Bentley Hay on July 12, 2023 to listen to their concerns about speeding in their respective communities, particularly on Lincoln Avenue and Riverview Terrace, and to hear their comments on possible solutions. He stated that the roads were constructed to 1950’s standards and as such, do not have shoulders or sidewalks for pedestrians and bikers. He stated that the issue of speeding and running of stop signs has been ongoing for many years, despite increased patrols, citations and use of a flashing data sign board which indicates the speed of the vehicle. He stated that many of the vehicles use Lincoln Avenue and Riverview Terrace as a cut-through to St. Michaels Elementary, Middle and High Schools and the YMCA. He stated that the Committee is requesting that an outside vendor complete a traffic study for the entire area, but in the interim, that the following measures be implemented: placement of stop signs at the intersection of Lincoln Avenue and Riverview Terrace, making it a 3-way stop; placement of stop signs at Riverview Terrace and Seymour Avenue and at Sam Shores Park, making it a 4-way stop; and placement of stop signs on Lincoln Avenue at its intersection with Jackson Avenue, making it a 3-way stop. The Committee is also recommending placing a yellow “curve ahead 15 mph” sign on the long straightaway section of Riverview Terrace.

Council discussion ensued with Sheriff Gamble and Mr. Mertaugh as each item was brought forward. Upon motion by Ms. Mielke, seconded by Mr. Leshner, the Council approved all the recommendations of the Traffic Advisory Committee as presented, by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

V. Public Hearings:

Bill No. 1545, A BILL TO AMEND CHAPTER 20 OF THE TALBOT COUNTY CODE (BOARD OF APPEALS) FOR CLARITY AND CONSISTENCY AND REGARDING THE BOARD OF APPEALS’ PROCEEDINGS, FORMS, HEARINGS, AND PROCEDURES, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, County Attorney, Patrick Thomas, stated that, at the request of the Board of Appeals, he and Lance Young, attorney for the Board of Appeals, had worked with the Board to draft the legislation now before the Council which addresses several concerns related to clarity and consistency that the Board had with the existing language. Members of the public were afforded an opportunity to comment on the legislation. Bill No. 1545 is eligible for vote on Tuesday, August 8, 2023.

Bill No. 1546, A BILL TO AUTHORIZE A FEASIBILITY STUDY FOR, AND POSSIBLE FUTURE CONSTRUCTION OF, A TALBOT COUNTY VISITORS CENTER, was read into the record by the Clerk and brought forward for public hearing. Prior to the public hearing, County Attorney, Patrick Thomas, stated that the purpose of the capital enabling legislation is to authorize the Council to spend up to \$50,000 for a feasibility study to determine the need for a visitors center, site location for same, as well as engineering and architectural services associated with the design, construction, and furnishing, etc. of a visitors center, if to be constructed. Members of the public were afforded an opportunity to comment on the legislation. Bill No. 1546 is eligible for vote on Tuesday, August 8, 2023.

VI. Eligible for Vote:

Bill No. 1531, A BILL TO AMEND BILL NOS. 1393, 1452, AND 1480, TO AMEND THE APPROPRIATION FOR THE DEVELOPMENT OF THE FREDERICK DOUGLASS PARK ON THE TUCKAHOE LOCATED AT 13213 LEWISTOWN ROAD, QUEEN ANNE, MARYLAND, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshar provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1531 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshar – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1531 becomes effective as provided for in the legislation.

Bill No. 1532, A BILL TO AMEND BILL NO. 1516 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR IMPROVEMENTS TO AND EXPANSION OF THE ST. MICHAELS BRANCH OF THE TALBOT COUNTY FREE LIBRARY, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshar provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1532 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshar – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill 1532 becomes effective as provided for in the legislation.

Bill No. 1533, A BILL TO AUTHORIZE IMPROVEMENTS TO THE TALBOT COUNTY DETENTION CENTER, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshar provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1533 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshar – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1533 becomes effective as provided for in the legislation.

Bill No. 1534, A BILL TO AMEND BILL NOS. 1424 AND 1486 FOR THE PURPOSE OF AMENDING THE APPROPRIATION TO PURCHASE IMPROVED OR UNIMPROVED REAL PROPERTY FOR FUTURE COUNTY PURPOSES, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1534 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Bill No. 1534 becomes effective as provided for in the legislation.

Bill No. 1535, A BILL TO AMEND BILL NO. 1488 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR THE UPGRADE OR REPLACEMENT OF THE WASTEWATER TREATMENT PLANT AT THE PRESERVE AT WYE MILLS, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1535 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1535 becomes effective as provided for in the legislation.

Bill No. 1536, A BILL TO AMEND BILL NO. 1187 FOR THE PURPOSE OF AUTHORIZING THE APPROPRIATION FOR EXTENSION OF WATER AND SEWER LINES TO THE PROPOSED UNIVERSITY OF MARYLAND SHORE REGIONAL MEDICAL CENTER HOSPITAL SITE LOCATED BETWEEN LONGWOODS ROAD (MARYLAND RT. 662) AND U.S. ROUTE 50 IN EASTON, MARYLAND, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project and Council discussion ensued. The Council approved Bill No. 1536 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1536 becomes effective as provided for in the legislation.

Bill No. 1537, A BILL TO AMEND BILL NOS. 1484 AND 1509 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR A CAPITAL PROJECT FOR THE

CONSTRUCTION OF EMERGENCY MEDICAL SERVICES STATIONS, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1537 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1537 becomes effective as provided for in the legislation.

Bill No. 1539, A BILL TO AUTHORIZE THE CONSTRUCTION OF AND IMPROVEMENTS TO A DRIVING RANGE COMPLEX AT THE TALBOT COUNTY HOG NECK GOLF COURSE, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Ms. Mielke provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1539 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

Bill No. 1539 becomes effective as provided for in the legislation.

Bill No. 1540, A BILL TO AMEND BILL NO. 1460 FOR THE PURPOSE OF AMENDING THE APPROPRIATION FOR A GYMNASIUM ADDITION TO THE TALBOT COUNTY COMMUNITY CENTER, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1540 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1540 becomes effective as provided for in the legislation.

Bill No. 1541, A BILL TO AMEND BILL NO. 1506 FOR THE PURPOSE OF AUTHORIZING THE APPROPRIATION FOR IMPROVEMENTS TO COUNTY ROADS, was read into the record and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1541 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1541 becomes effective as provided for in the legislation.

Bill No. 1542, A BILL TO AMEND BILL NO. 1505 FOR THE PURPOSE OF AUTHORIZING THE APPROPRIATION FOR REPLACEMENT OF THE 911 DIVISION COMPUTER AIDED DISPATCH (CAD) SYSTEM, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1542 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1542 becomes effective as provided for in the legislation.

Bill No. 1543, A BILL TO AUTHORIZE REPLACEMENT OF THE ROOF AT THE WHITE MARSH ELEMENTARY SCHOOL, was read into the record by the Clerk and brought forward for vote. Mr. Leshner provided a brief outline of the purpose of the proposed capital project. The Council approved Bill No. 1543 by voting 5 – 0 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

Bill No. 1543 becomes effective as provided for in the legislation.

Bill No. 1544, A BILL TO AMEND CHAPTER 190 OF THE TALBOT COUNTY CODE (ZONING, SUBDIVISION AND LAND DEVELOPMENT), §§ 190-25.2 (TABLE OF LAND USES), 190-29 (COMMERCIAL USES), 190-29.7 (INN), AND 190-78 (TERMS DEFINED) REGARDING HISTORIC INNS, was read into the record by the Clerk and brought forward for vote. Prior to the vote, Mr. Leshner gave a brief outline of the purpose of the proposed legislation and Council discussion ensued. The Council approved Bill No. 1544 by voting 4 – 1 as follows:

Mr. Callahan – Aye
Mr. Stepp – Aye (via absentee ballot)
Mr. Leshner – Aye
Ms. Mielke – Nay
Ms. Haythe – Aye

Bill No. 1544 becomes effective as provided for in the legislation.

VII. County Manager’s Report:

- A. Talbot County Board of Appeals – Requested Council approval for the appointment of Edward “Ed” Heikes to a three-year term on the Talbot County Board of Appeals as an alternate member; said term will expire on February 11, 2026. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

- B. Talbot County Economic Development Commission – Requested Council approval for the reappointment of Jacqueline “Jackie” Wilson to a three-year term on the Talbot County Economic Development Commission; said term will expire on June 30, 2026. Upon motion by Mr. Leshner, seconded by Ms. Mielke, the Council approved the reappointment by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- C. Talbot County Public Works Advisory Board – Requested Council approval for the appointment of Thomas J. “Tom” Lane to a four-year term on the Talbot County Public Works Advisory Board as a representative of the 1st Election District; said term will expire on May 1, 2027. Upon motion by Ms. Haythe, seconded by Ms. Mielke, the Council approved the appointment by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe – Aye

- D. Request from Department of Parks and Recreation – Requested Council approval of the recommendation of the Director of the Department of Parks and Recreation to award the contract for repairs and repaving of the parking areas at the Talbot County Community Center to R.L. Ewing Contractors, Inc. in the sum of \$294,851.70 by piggybacking on a Caroline County contract. Council discussion ensued with Preston Peper, Director, Department of Parks and Recreation. Upon motion by Ms. Haythe, seconded by Mr. Leshner, the Council approved the contract award by voting 4 – 0 as follows:

Mr. Callahan – Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

VIII. Public Comments: There were no public comments.

IX. Council Comments:

Mr. Leshner: No comments.

Ms. Mielke: Ms. Mielke recognized Nancy Sprecher who will celebrate her 100th birthday on Friday, July 28th. She stated that Mrs. Sprecher who is a part of the “greatest generation”, served in World War II in Guam as a nurse’s aide and ambulance driver. She stated that Mrs. Sprecher married an Army Air Corps captain and the couple lived in Talbot County for a long time and raised their family here. Ms. Mielke concluded her comments by stating that Mrs. Sprecher will be receiving a formal certificate of recognition for her birthday from the Council.

Ms. Haythe: Ms. Haythe stated that beginning tomorrow, July 26th, the Talbot County Department of Emergency Services will be opening cooling centers at the Talbot County Free Library at the Easton Branch and the St. Michaels Branch; more information is available on the County website.

Mr. Callahan: No comments.

Upon motion by Ms. Haythe, seconded by Ms. Mielke, the Council voted to adjourn and to reconvene on Tuesday, August 8, 2023 in Open Session at 3:30 p.m. and immediately adjourn into Closed Session for discussion of matters as listed on the statement or closing that meeting; and for the regularly scheduled meeting at 5:00 p.m. by voting 4 - 0 as follows:

Mr. Callahan - Aye
Mr. Leshner - Aye
Ms. Mielke – Aye
Ms. Haythe - Aye

The meeting adjourned at 6:13 p.m.

The transcript of the July 25, 2023 County Council meeting is available for review in the Office of the Talbot County Manager during regular office hours.

X. Work Session to Discuss Proposed Comprehensive Water and Sewer Plan (CWSP) Amendment Pertaining to Lakeside Development Phases and EDUs - The Council met on Wednesday, July 19, 2023 at 5:00 p.m. in the Bradley Meeting Room to discuss the equivalent dwelling units (EDUs) for the Lakeside Development in Trappe. Prior to the discussion, County Attorney, Patrick Thomas, stated that the County had received a letter from the Maryland Department of the Environment (MDE) dated April 24, 2023, requesting that the County provide updated figures for water and sewer service for Trappe with correct classifications for the Town parcels and corrected Exhibits A and B to Resolution No. 281, as amended, in order to address several parcels inadvertently shown on the exhibits, even though those parcels were not part of Resolution No. 281, as amended. He stated that MDE also requested updated EDUs for all phases of the development. He stated that during the June 27, 2023 work session, County Engineer, Ray Clarke, stated that on May 26, 2023 he had forwarded an email to MDE with draft maps depicting the current water and sewer classifications for the Town, based on the 2002 Report of the Review, Resolution No. 259, as amended, and Resolution No. 281, as amended. Mr. Thomas stated that on July 12, 2023, he forwarded a letter to MDE which reiterated the points in Mr. Clarke’s email. He stated that the

draft maps were intended to clarify the water and sewer classifications for the Town, all of which were properly adopted through the process outlined in Title 9, Subtitle 5 of the Environment Article; the maps were not intended to replace any current maps, but are representative of what the maps will look like in the 2023 Report of the Review which will be adopted through the water and sewer plan amendment process to include review by the Planning Commission, Public Works Advisory Board, public hearings and adoption by the County Council and final review and approval by MDE. Mr. Thomas stated that the County is awaiting a response from MDE. With regard to the EDUs and phasing matters, Mr. Thomas stated that by letter dated November 4, 2020, Lee Currey, of MDE had notified the County of its approval of Resolution No. 281, as amended, but stated that the resolution did not include the number of EDUs for the different phases of the development and the information was necessary to assess the adequacy of the Town's water and sewer systems to accommodate and serve those EDUs. Mr. Thomas stated that in the letter dated November 4, 2020, Mr. Currey provided a table which outlined the EDUs for the first three (3) phases of the development, with phases two (2) and three (3) based on preliminary estimates. He stated that MDE requested that the information be included in the next comprehensive water and sewer plan amendment (CWSP). Mr. Thomas stated that there have been no amendments to the Town's water and sewer plan since issuance of the November 4, 2020 letter from MDE. Mr. Thomas stated that during the Council's work session on June 27, 2023, the Council requested that the Town of Trappe provide the EDUs and phasing for all phases of the Lakeside Development, which the Town, through its attorney, Lyndsey Ryan, provided to the County on June 30, 2023. County Engineer, Ray Clarke, then presented Council a summary of the EDUs and flow rates based on information provided by the Town of Trappe, utilizing the 250 g/p/d as required by MDE. Mr. Thomas stated that the draft comprehensive water and sewer plan amendment before the Council incorporates the information received from the Town in a format similar to that in MDE's letter. Council discussion ensued with Mr. Clarke and Mr. Thomas regarding the locations of the phases as currently drawn, the water and sewer classifications, the number of EDUs, and utilization of the 250 g/p/d usage calculation as required by MDE versus the County's calculated recorded average usage of 114 g/p/d in relation to the Discharge Permit issued by MDE. Council discussion ensued with Ryan Showalter, attorney for the developer, and Lyndsey Ryan, attorney for the Town of Trappe. At Council's request, Mr. Thomas will clarify with MDE whether they are requesting information on EDUs for the entire Lakeside Development or only those portions currently designated W-1/S-1. Once a response has been received from MDE, another work session will be scheduled. The work session concluded at 5:52 p.m.

XI. Summary of Closed Session Held on July 19, 2023:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 6:05 p.m. to 7:00 p.m.
Place of closed session: County Council Office
Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Leshner, Haythe, Mielke, Stepp
Members opposed: None
Abstaining: None
Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss appointments to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Susan Moran	No action
To discuss a matter affecting a specific individual over whom the Council has jurisdiction	GP § 3-305(b)(1)(i)	Public discussion would be prejudicial to the individual being discussed	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke, Dave Stepp, Clay Stamp, Patrick Thomas, Susan Moran	Council concurred with recommendation

XII. Summary of Closed Session Held on July 25, 2023:

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:05 p.m. to 5:00 p.m.
 Place of closed session: County Council Office
 Purpose of the closed session: To consider various matters as set forth in the statement for closing the meeting

2. Record of the vote of each member as to closing the session:

Names of members voting aye: Callahan, Leshner, Haythe, Mielke
 Members opposed: None
 Abstaining: None
 Absent: Stepp

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss appointments to various County boards and committees	GP § 3-305(b)(1)(i)	Public discussion would discourage individuals from volunteering to serve	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke, Clay Stamp,	No action

			Patrick Thomas, Jessica Morris	
To discuss a matter affecting a specific individual over whom the Council has jurisdiction	GP § 3-305(b)(1)(i)	Public discussion would be prejudicial to the individual being discussed	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke, Clay Stamp, Patrick Thomas, Jessica Morris	Council concurred with recommendation
To discuss a matter affecting a specific individual over whom the Council has jurisdiction	GP § 3-305(b)(1)(i)	Public discussion would be prejudicial to the individual being discussed	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke	Council concurred with recommendation
To discuss a real estate matter regarding County owned property in Easton	GP § 3-305(b)(3)	To protect the County’s bargaining position regarding the potential sale of a specific parcel of real property for a public purpose	Chuck Callahan, Pete Leshner, Keasha Haythe Lynn Mielke, Clay Stamp, Patrick Thomas, Jessica Morris	No action

CASH STATEMENT 07/18/2023

BALANCE 7/11/2023	94,410,230.78
DEPOSITS	7,090,152.58
CHECKS	(713,664.66)
ACH DISBURSEMENT(S)	(375,484.67)
WIRE TRANSFERS	(2,610,709.88)
INTRA ACCOUNT TRANSFERS	(142,403.29)
VOIDED CHECK(S) # 367499	(147.98)
VOIDED WIRE #	0.00
BALANCE 07/18/2023	<u>97,657,972.88</u>

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		5.13%	20,995,021.18
BAYVANGUARD BANK			10,306,956.18
TOTAL INVESTED			<u>31,301,977.36</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>128,978,055.24</u>

CASH STATEMENT 07/25/2023

BALANCE 7/18/2023	97,657,972.88
TOTAL ADP PAYROLL PPE 7/7/2023	(845,568.68)
PENSION DED PPE 7/7/2023	(49,496.52)
DEFERRED COMP DED PPE 7/7/2023	(19,381.01)
DEFERRED COMP PPE 7/7/2023 PLAN 401(A)	(8,676.70)
RETURNED CHECK #575	(498.00)
RETURNED PAYMENTUS PAYMENTS	(3,044.57)
INTEREST ON ACCOUNTS 6/2023	406,393.52
DEPOSITS	9,858,077.48
CHECKS	(426,726.79)
ACH DISBURSEMENT(S)	(321,060.75)
WIRE TRANSFERS	(12,037,666.65)
INTRA ACCOUNT TRANSFERS	0.00
VOIDED CHECK(S) #	0.00
VOIDED WIRE #	0.00
BALANCE 07/25/2023	<u>94,210,324.21</u>

INVESTMENTS - CERTIFICATES OF DEPOSIT

<u>Certificate Date</u>	<u>Maturity Date</u>	<u>Yield</u>	<u>Amount</u>
PNC-MLGIP INVESTMENTS TOTAL		5.16%	21,083,585.91
BAYVANGUARD BANK			10,306,956.18
TOTAL INVESTED			<u>31,390,542.09</u>
PETTY CASH BALANCE			<u>18,105.00</u>
<u>GRAND TOTAL ALL FUNDS</u>			<u>125,618,971.30</u>